



# Southern Lehigh School District

## Board of School Directors Meeting

October 22, 2012

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:38 p.m. on the above date (October 22, 2012) at Lehigh Career and Technical Institute, Schnecksville, PA.

PRESENT: McLoughlin, Gunkle, Hayes, Lindsay, Lycett, Mohr, Quigley, Stelts

ABSENT: Dimmig

OTHERS: Christman, Melber, Lewis, Millman, Bartholomew, Schlegel, Kennedy, Jordan, Bergey, Knoll, Covelle, Davidson, Farris, Limpar, Kubat and no other members of the community.

### **OPENING PROCEDURES**

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to approve the minutes of the October 8, 2012 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

### **VISITORS**

### **CONSENT AGENDA**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the **CONSENT AGENDA** items as follows-

Approve the bills paid in the amount of \$461,045.14 and bills to be paid in the amount of \$470,158.85 for a total amount of \$931,203.99 for the General Fund as of October 22, 2012;

Approve the Treasurer's Report and Investment Report for the month of September, 2012;

Approve the following substitute teacher for the 2012-2013 school year-

Harold Fairclough, Health/Physical Education;

Approve the following student teacher placement (*pending receipt of required documentation*)-

Tara Lawley, English, Kutztown University, with *Amy Bausher*, Southern Lehigh High School, from October 22, 2012 to December 13, 2012;

Approve the following the following Dance Chaperone at \$46.62 per event for the 2012-2013 school year-

John McDonald;

Approve to correct the position and stipend of the following coaches as approved at the October 8, 2012 Board meeting-

<u>Robert Gaugler</u>	Head Rifle Coach	\$3672
<u>Carl Crouse</u>	Assistant Rifle Coach	\$2203;

Approve the following Peak Program Advisor at \$48.55\*\* per session for the 2012-2013 school year-

John McDonald

*\*\* This rate is for the 2011-2012 school year. The 2012-2013 rate will be determined after the 2012-2013 school year begins;*

Approve the following Saturday Detention Proctors at \$38.82\*\* per hour for the 2012-2013 school year-

Michael Bielobrk

Caryn Bronfenbrenner

David Diaz

Stephanie Donald

Linda Gross

Anthony Italiani, Jr.

Wayne Langsdorf

Shannon Mauro

Jessica Mead

Bonnie Organski

Justina Viola

*\*\* This rate is for the 2011-2012 school year. The 2012-2013 rate will be determined after the 2012-2013 school year begins;*

Approve the following coaching appointments and stipends for the 2012-2013 school year: (VIII, C-5)

<u>Kevin Moyer</u>	Assistant Swimming	\$1693.20**^
<u>Kimberly Moncman</u>	Assistant Swimming	\$2539.80**^

*^Amount represents 40%/60% split stipend.*

*\*\* This stipend amount is for the 2011-2012 school year. The 2012-2013 stipend amount will be determined after the 2012-2013 school year begins;*

Approve the following volunteer coach for the 2012-2013 school year-

Roberta Herber Volleyball;

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Mr. Davidson, Mrs. Farris and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

### **High School report –**

- 11/1- College Information Night
- 11/- Senior Citizen Dinner and Play
- Currently working in Math, Science and English to develop plans for refreshing students' knowledge in Keystone subjects prior to January testing.
- In-service with Mike Rettig focused on Teaching Strategies.
- Parent meeting in October focused on Keystone Testing, 1:1 and new schedule.
- Ongoing Blackboard academies at the high school are being used to help teachers integrate this instructional technology tool into their classes.

### **Middle School report –**

#### Academic

- 11/1- 8<sup>th</sup> grade LCTI presentation
- 10/31 – end of 1<sup>st</sup> marking period
- 11/9 – report cards will be mailed
- November – 2<sup>nd</sup> round of CDT assessment will be administered in Science, Math, Reading, and Writing.
- 11/15, 11/16 – 8<sup>th</sup> grade visitation to LCTI
- 11/13-11/16 – Parent Teacher Conferences
- 11/21 – Camfel Anti-Bullying Assembly

#### Events

- 10/18 - Picture Retakes
- PEAK activities –
  - o 10/10 - Bowling at Mountainville - 56 students participating –
  - o 10/18 - Corn Maze at Seiples Farm - 145 students participate.

From the first 4 activities of the year, 29% of the MS student body has participated in at least one of the PEAK activities.

- 11/19 - Red Ribbon Week

### **Intermediate School report –**

- Teachers and students participated in the BrightByte Survey last week.
- 10/19 - The IS PTG hosted families for an evening of fun at our Halloweenia event. Students wore costumes, participated in contests and games, and enjoyed carnival like food.
- 10/23 - Parent Visitation Day in the elementary grades. PPL will also be visiting our school to deliver a free assembly to our 5th graders on the topic of energy.

- 10/23 - Teachers at the Intermediate School will be hosting a Math Parent Information Carousel evening. We will be holding workshop sessions to share information about the PA Common Cores, the math acceleration process in Southern Lehigh, and teachers will be demonstrating the variety of resources we use to teach mathematics in our school.
- 10/26 - 5th graders will be visiting Adventure Aquarium.
- 11/1 - A select group of 15, 6th and 5th grade students will be trained as Peer Mediators. Students will learn about Peer Mediation and be trained as Spartan S.W.A.T. members (School Wide Anti-Conflict Team). The program aims to teach students to use the ideas and techniques of mediation to resolve conflicts among their peers. Peer Mediation is viewed as an extension of our already in place School-Wide Positive Behavior initiative. The overarching goal, of course, is to train students to help students work through conflict respectfully. An assembly to introduce Peer Mediation to the full school is scheduled for November 9th.
- 11/2 - Students will be dismissed early.

Elementary schools –

- 10/17 and 10/25 - 15 elementary staff are being trained in CPI (non-violent crisis prevention and intervention)
- 10/22 - Lower Milford's Race for Education PTA fundraiser
- 10/23 - Parent visitation day at all elementary buildings will occur between the hours of 9:15AM – 11:10AM and 1:30 – 3:15PM
- 10/25 - Lower Milford PTA's Fall Fright Festival, 6-8 PM
- 10/26 - Halloween Parades at 2PM, weather permitting
- 11/5 - Author Visit at Hopewell scheduled with Kay Winters

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the following student trip request-

*Southern Lehigh Speech and Debate Team* to attend the Villiger Tournament at St. Joseph's University, Philadelphia, PA on Saturday, November 17, 2012 and Sunday, November 18, 2012.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve Settlement Agreement #0022012 for student # 101201-

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**BUSINESS AND FINANCE**

**SUPPORT SERVICES**

**PERSONNEL**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the following certificated staff (*pending receipt of required documentation*)-

Melinda Watkins, Long-Term Substitute Grade 3 Teacher, Liberty Bell Elementary School, at Bachelors, Step 14, an annual salary of \$44,788\*\* (pro-rated), for the remainder of the 2012-13 school year. Ms. Watkins will fill the position contingent upon the anticipated leave of Tara Collins.

Stephanie Lynn, Long-Term Substitute English Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$44,788\*\* (pro-rated), for the remainder of the 2012-13 school year. Ms. Lynn will fill the position contingent upon the anticipated leave of Jessica Gordon.

*\*\*The salary listed is for the 2011-2012 school year and the 2012-2013 salary will be determined after the 2012-2013 school year begins.*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **REPORTS**

### Facilities Committee

A Special Facilities Committee to discuss the Curly Horse Park project is scheduled for Wednesday, October 31<sup>st</sup> at 1:00PM.

### Superintendent's Report

A detailed report can be found on the website.

### Strategic Plan/Middle States Report

A detailed report can be found on the website.

## **OLD BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the recommendation of the Superintendent that Student # 101202 be suspended for a period of 5 school days instead of being expelled from school for a period of 1 year, as otherwise required by Section 1317.2 of the Public School Code, as a result of violations of the School District's Weapons Policy and Section 912 of the Pennsylvania Crimes Code, subject to the Parents and Student accepting the Terms and Conditions of Suspension as discussed with the Board during an Executive Session held on October 8, 2012.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

## **NEW BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the following revised policy for a first reading-

Policy #810.1                      Operations: *Record Retention Policy*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the following new policy for a first reading-

Policy #810.2                      Operations: *Record Destruction Policy*

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the 2012-2013 SLEA contractual matrix as submitted.

**VOICE VOTE: “YES” – Motion Carried**  
**“NO” – Quigley**  
**ABSENT: Dimmig**

There was Board discussion.

Dr. McLoughlin announced that Mr. William Hayes will need to leave his seat on the Lehigh Career and Technical Institute Joint Operating Council effective immediately.

**MOVED BY** McLoughlin and **2<sup>ND</sup> BY** Gunkle to appoint Mrs. Dorothy Mohr as District representative on the LCTI JOC Board.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to deny the request of Student #101203, a senior at the High School and who has moved out of the District, to complete the student’s senior year at Southern Lehigh School District.

**VOICE VOTE: “YES” – Motion Carried**  
**“NO” - Quigley**  
**ABSENT: Dimmig**

**COMMUNICATIONS**

**VISITORS**

**ADJOURNMENT**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to adjourn the meeting.

**VOICE VOTE: “YES” - Unanimous - Motion Carried**  
**ABSENT: Dimmig**

The meeting was adjourned at 8:23 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary